## Written References for Employment



As an applicant for employment at Metro South Gymnastics Academy, it is your responsibility to supply three or more written character references which must be on file before the hiring process can be completed.

## Seek your references from the following:

- 1. Former/Current Supervisors
- 2. Teachers/School Administrators/Coaches
- 3. Clergy
- 4. Community/Business Leaders
- 5. People for whom your baby-sit/work with children for
- 6. Friends, family\*
- 7. Other

## Pleaser deliver references to the Metro South Human Resources Department by one of the following methods:

- 1. U.S. Mail to: Metro South Gymnastics Academy Attn: Scott Dube, 255 Revere St., Suite A, Canton, MA 02021
- 2. Email: <a href="mailto:scott@metrosouthgymnastics.com">scott@metrosouthgymnastics.com</a>
- 3. Hand delivery by applicant to Metro South in a sealed envelope with author's signature over the envelop flap.

\* Less objective references such as friends or family are considered but may not hold as much weight as more objective sources such as supervisors or teachers, etc.

This letter is in reference toemployment at Metro South Gymnast	ics Academy. , who recently applied for
for employment at Metro South Gymn least three written character reference applicant's suitability for employment. listed below. Time is of the essence a	d around children. Therefore, in order to be considered lastics Academy, all applicants are required to supply at es to help our company accurately assess each. Please complete and return this form to the address as the applicant's employment process cannot be sewed. Confidentiality assured.  Thank you for your thoughtful assistance,
Completed until all references are revi	Scott Dube Metro South Gymnastics Academy Human Resources Email: <a href="mailto:scott@metrosouthgymnastics.com">scott@metrosouthgymnastics.com</a> Phone: 781-562-0560 Metro South Gymnastics Academy Attn: Scott Dube 255 Revere St., Suite A Canton, MA 02021
1) How long have you known the applicant	1?
2) What is your association/relationship wi	th the applicant?
	t the applicant is not suited to work with or around any children nent? YES NO If yes, please explain
4) To the best of your knowledge, has this or any violent crimes or has a child remove	person ever been convicted of or pleaded guilty to child abuse d from their home? YES NO
5) To the best of your knowledge, has the	applicant ever been fired/dismissed//terminated or been asked
to resign from a position because of failure	to carry our responsibilities? YES NO
6) Please summarize your opinion of this with or around children. Confidentiality ass	applicant's character, in particular noting their suitability to worl sured:
	(places continue on book so peeded
Oine atoms	(please continue on back as needed
Signature:	
Name (print):	
Phone: (	mail:

This letter is in reference toemployment at Metro South Gymnastic	, who recently applied for es Academy.
for employment at Metro South Gymna least three written character references applicant's suitability for employment. listed below. Time is of the essence as completed until all references are review of the essence are reviewed.	around children. Therefore, in order to be considered astics Academy, all applicants are required to supply at so help our company accurately assess each Please complete and return this form to the address the applicant's employment process cannot be wed. Confidentiality assured.  Thank you for your thoughtful assistance,  Scott Dube letro South Gymnastics Academy Human Resources  Email: scott@metrosouthgymnastics.com  Phone: 781-562-0560  Metro South Gymnastics Academy
	Attn: Scott Dube 255 Revere St., Suite A Canton, MA 02021
<ol> <li>How long have you known the applicant'</li> <li>What is your association/relationship with</li> <li>Do you have any reason to suspect that of all ages in an unsupervised environment</li> </ol>	h the applicant? the applicant is not suited to work with or around any childrer
or any violent crimes or has a child removed 5) To the best of your knowledge, has the a asked to resign from a position because of f	applicant ever been fired/dismissed//terminated or been ailure to carry our responsibilities? YES NO applicant's character, in particular noting their suitability to
Signature:	(please continue on back as needed

Email:

Phone: (\_\_\_

This letter is in reference to, who recently applied for	
employment at Metro South Gymnastics Academy.  Metro South employees work with and around children. Therefore, in order to be considered	
for employment at Metro South Gymnastics Academy, all applicants are required to supply at least three written character references to help our company accurately assess each applicant's suitability for employment. Please complete and return this form to the address listed below. Time is of the essence as the applicant's employment process cannot be	
Gouth Gymnastics	
Thank you for your thoughtful assistance,  Scott Dube  Metro South Gymnastics Academy Human Resources  Email: scott@metrosouthgymnastics.com  Phone: 781-562-0560  Metro South Gymnastics Academy	
Attn: Scott Dube 255 Revere St., Suite A	
Canton, MA 02021	
) How long have you known the applicant?	
) What is your association/relationship with the applicant?	
) Do you have any reason to suspect that the applicant is not suited to work with or around any childr	en
of all ages in an unsupervised environment? YES NO If yes, please explain	
) To the best of your knowledge, has this person ever been convicted of or pleaded guilty to child abure any violent crimes or has a child removed from their home? YES NO	se
) To the best of your knowledge, has the applicant ever been fired/dismissed//terminated or been ask presign from a position because of failure to carry our responsibilities? YES NO	æc
) Please summarize your opinion of this applicant's character, in particular noting their suitability to w	or
vith or around children. Confidentiality assured:	
(please continue on back as need	lec
ignature:	
lame (print):	
ddress:	

Email:\_

Phone: (\_\_\_